

1. ID#: _____

2. **Neatly print** your name, exactly as you wish it to appear on your diploma.
Pay special attention to punctuation and/or accent marks.

3. When will **ALL** of your degree requirements be complete? **Year:** _____ **May** **Aug** **Dec**

4. Anticipated degree: **BS** **BA**
Major 1: _____ Concentration 1: _____ Minor 1: _____
Major 2: _____ Concentration 2: _____ Minor 2: _____

5. Mailing address for your diploma: (This will not change your permanent address on record.)

_____ (street) _____ (apt.)
_____ (city, state, zip) _____ (email address)
_____ (home phone w/area code) _____ (work phone w/area code) _____ (cell phone w/area code)

6. Do you plan to attend the commencement ceremony? **No** **Yes,* in May** _____ (Year)
*You must complete all degree requirements by the end of the Spring term or have an official action plan in place.
If a Permission to March form is required, you will be notified by the Registrar's Office.

Note: If you require special accommodations during the commencement ceremony, please email Barbara Crouss at bcrouss@springfieldcollege.edu for arrangements.

7. May we release graduation information to your hometown newspaper(s)? **No** **Yes**

Information regarding your degree application and the status of your degree audit review can be viewed via [PrideNET](#) under 'MyProfile / My Graduation Info' within 5 to 7 business days of your application being received by the Registrar's Office.

I have reviewed my degree audit to ensure that I will have completed my degree requirements by the date selected above.

(student signature)

(date)

Submit this form by email to degapp@springfieldcollege.edu or directly to the Registrar's Office.