

1. ID#: _____
2. **Neatly print** your name, exactly as you wish it to appear on your diploma.
Pay special attention to punctuation and/or accent marks.

3. When will **ALL** of your degree requirements be complete? Year: _____ May Aug Dec
4. Anticipated degree: MBA MS MEd MSW PhD PsyD DPT CAGS
Major: _____ Program Concentration: _____
5. For students completing a master's degree with a **required thesis, dissertation, independent study, or portfolio**, what is your expected defense/presentation date? _____
6. Mailing address for your diploma: (This will not change your permanent address on record.)

(street) (apt.)

(city, state, zip) (email address)

(home phone w/area code) (work phone w/area code) (cell phone w/area code)
7. Do you plan to attend the commencement ceremony? No Yes,* in May _____ (Year)
*You must complete all degree requirements by the end of the Spring term or have an official action plan in place.
If a Permission to March form is required, you will be notified by the Registrar's Office.
Note: If you require special accommodations during the commencement ceremony, please email Barbara Crouss at bcrouss@springfieldcollege.edu for arrangements.
8. May we release graduation information to your hometown newspaper(s)? No Yes

Information regarding your degree application and the status of your degree audit review can be viewed via [PrideNET](#) under 'MyProfile / My Graduation Info' within 5 to 7 business days of your application being received by the Registrar's Office.

I have reviewed my degree audit to ensure that I will have completed my degree requirements by the date selected above.

(student signature)

(date)

Submit this form by email to degapp@springfieldcollege.edu or directly to the Registrar's Office.